REALTORS SINCE 1945

Wolfe & Taylor

NOTICE OF INTENT TO VACATE

Date of Notice:_____reminder, a 30 day written notice is required

Tenant Name (please print): _____

Tenant Name (please print): _____

Property Address: _____

I/We the TENANT(S) of the above address, hereby give Wolfe & Taylor, Inc. this notice that I/We intend to vacate the home/apartment on the

_____day of _____
Date Month Year

____I/We HAVE completed _____ I/We HAVE NOT completed the term of my/our Lease Agreement. **Note: If you are breaking your Lease Agreement, you may be charged a fee of 1 ½ times the monthly rent as per your Lease Agreement. This MUST be paid on or before your move-out date.

I/We are vacating because _____

_____

My/Our forwarding address is: _____
(Street Address)

_____
(City) (State/Zip) (Phone #)

_____ _____
(Tenant Signature) (Tenant Signature)

FOR OFFICE USE ONLY: Received:_____ Tenant(s) gave _____ days notice to vacate.

Management Signature: _____